



# FIRE ENGINEERING SYSTEMS ASSOCIATION

## Membership Criteria and Application Guide

### [Abstract](#)

This section is information to assist you in completing you application

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## **Introduction**

The Fire Engineering Systems Association (FESA) is a trade association which was founded to represent the interests of the Fire Detection & Alarm System industry and also includes the Gaseous Fire Suppression industry. This may also be considered to include fixed dry powder, water mist and similar installations.

The Aims and Objectives of FESA are set out in its constitution as below:

It must be stressed that FESA is a Trade Association and not a certification body. While FESA expects compliance with the requirements of its constitution, Membership of the Association does not imply or constitute any endorsement of the Members or their abilities by the Association.

The full constitution is available on the website [www.fesa.ie](http://www.fesa.ie)

## **Aims and Objectives : Article 3**

The association has as its principal aims:

- 3.1 The application of and compliance with relevant National, European, and International Standards.
- 3.2 The employment by members of competent and skilled personnel.
- 3.3 The application by members of the highest standards of workmanship.
- 3.4 Continuous education and skills development of all members and their employees.
- 3.5 The application by members of the highest ethical standards in respect of employee Equal opportunities, Dignity and Respect.
- 3.6 Co-operation with relevant Legislative, Local Government, Engineering and similar professional bodies.
- 3.7 To assist and require all members to successfully obtain third party accreditation to national/international standards as and when national/E.U accreditation has been established.

## **Membership : Article 3**

2.1.2 For the purposes of membership, any Commercial Organisation engaged in the fire/ fire alarm industry is eligible for consideration as a member provided such applicant can satisfy the Executive Committee that they intend to/ and are capable of upholding the aims and objectives of the association as set out in Article 3 of the constitution and as amended from time to time.

### **Application Process.**

#### **General**

Membership applicants are required to complete the application form current at the time of their application and submit same together with the appropriate application fee to the committee for consideration.

On receipt of the application this will be considered at the next occurring Committee meeting and the Secretariat may request any such clarification as may be necessary to administer the application.

Associate membership assessment will be limited to the above process.

Probationary, Ordinary and full membership will undergo an additional audit process as follows:

Following preliminary approval, the applicant will be notified and an Auditor employed by the Association will be appointed to meet with the applicant and verify any details set out in the audit guideline which are relevant to the application.

It may be necessary to arrange for inspection of some works carried out by the applicant to verify their accuracy. Due notice will be provided.

#### **Information to be provided.**

Company details \*

Contact details \*

Grade of Membership required

Overview detail of business structure\*

Overview detail of Employees and training/ experience \*

Outline of relevant business experience \*

Declaration of intent to comply with FESA terms and conditions of membership \*

Declaration of intent to limit their activities to the limits of their competence

Additional information which the Secretariat deems necessary for the purpose of assessing the application.

### **Application Guidelines**

Provide as much information as you feel is relevant to the application. Some information is mandatory as highlighted \* above

Where information is requested that is not applicable to your application leave blank or exclude by answering N/A to the question

Please feel free to add additional information which you feel may be relevant on additional sheets.

### **Audit Guidelines**

Applicants must be able to:

Provide documentation/ evidence to support the information contained in their initial application.

Show that they possess copies of the Standards relevant to their sectors of activity. The Auditor may require the applicant/ their staff to demonstrate a knowledge of the content of the standards.

Show evidence of the training records and qualifications of their staff.

Show evidence of the relevant experience of the company and staff.

Show evidence that they possess the necessary tools and equipment necessary to carry out the works relevant to their sector of activity.

Provide reference lists and details of systems relevant to their Sectors of activity which they have Supplied, Installed, Commissioned or Serviced/ Maintained.

Provide evidence of insurance relevant to their market activity and where Design services are provided confirm that they carry appropriate Professional Indemnity insurance.